

VISITOR VISA CHECKLIST

- ❖ Passport should be valid for at least six months from the date of submission of the visa application with 2 blank pages.
- ❖ Application must be applied online and print out to be taken of the completed visa application forms with barcode pages duly signed by the applicant with Black ink only. Link: <http://www.cic.gc.ca/english/pdf/kits/forms/IMM5257E.pdf> (**Please use internet Explorer**)
- ❖ Family Information Form signed by the applicant with Black Ink only. Link: <http://www.cic.gc.ca/english/pdf/kits/forms/IMM5645E.pdf> (**Please use internet Explorer**)
- ❖ o3 Consent form should also be filled and signed by the applicant with Black Ink only per person
- ❖ Two recent color photographs, 35 x 45 mm in size with white background 80 % Face Coverage and it must be matt finish.
- ❖ Covering letter from the applicant stating the applicant name, passport no, purpose and duration of stay etc. should be addressed to “The Visa Officer, Canadian High Commission, New Delhi”.
- ❖ **If employed**
 - A No Objection letter or leave letter from the current employer
 - Last 3 months Pay slips
 - Last 6 months Bank Statements duly stamped and signed by Bank.
 - Last 3 years ITR / Form-16
- ❖ **For Businessman / Self employed**
 - Company Registration copy / Trade License / Partnership Deed/ Memorandum of Article (MOA) is required
 - Last 6 months Bank Statements duly stamped and signed by Bank.
 - Last 3 years ITR-V
- ❖ **For Retired person**
 - Retirement proof i.e. P.P.O or superannuation letter
- ❖ **For Student**
 - NOC or leave letter from school/college or university or Holidays list if student traveling during holidays.

- ❖ Children under 18 travelling without one or both parents or without a legal guardian must provide a notarized authorization for travel signed by both parents or by the parent or legal guardian not travelling. This authorization should be available for presentation at the Canadian Port of Entry English or French translation must accompany any document that are not originally in English or French
- ❖ Old passport in original required if available.
- ❖ NOC from Husband if housewife travelling alone along-with his passport or Pan card copy.
- ❖ Two copies of passport first and last page to be submitted
- ❖ Medical Examination is required for visits exceeding 6 months

- ❖ **Visiting Friend or Relative**
 - Proof of immigration status of invitee as Canadian permanent resident card, passport photocopy. (If Indian Passport Holder, Visa Copy Also Required)
 - Invitation letter or statutory declaration from inviter stating the relationship with the applicant be addressed to “The Visa Officer, Canadian High Commission, New Delhi”.
 - Accommodation Proof i.e. Recent utility bill
 - Financial documents of invitee as proof of employment, income tax papers for last 3 Years, proof of existing funds (Bank Statement for last 6 months, Salary Slip for last 3 Months)

Processing Time: Minimum 20-25 working days after submission at High Commission in New Delhi

Note: Applicants need to appear for Bio-metric at the time of submission at respective VFS Centers